

# Teaching Fellow



**OPPORTUNITY**

Where change  
gets real.



**Reference: 0062-25**

**Grade: Grade 9**

**Salary: £46,735 to £55,755 per annum (pro rata), depending on experience**

**Contract Type: Permanent**

**Basis: 0.6 FTE**

The purpose of this post is to support the delivery and development of excellent, evidence informed medical education for our students and to meet the standards set by the General Medical Council (GMC) and the Quality Assurance Agency. More specifically the post-holder will lead the development and delivery of teaching for Global and Public Health throughout the MBChB programme.

**Main duties and responsibilities:**

**Teaching and Learning**

- ▶ Act as Block Lead for the Global and Public Health curriculum in Phase 1, offers subject expertise for the Phase 2 curriculum and the Masters of Public Health programme to ensure the relevant Outcomes for Graduates (GMC 2018) are achieved by students.
- ▶ To be responsible for the design and content of specific areas of teaching and learning within the School's teaching Programmes, identifying areas in need of revision or improvement.
- ▶ Deliver lectures, seminars, and tutorials in highly interactive ways to students using a variety of methods including large group and small group teaching and online digital materials and techniques. Most of the teaching will be in Phase 1 with a small contribution to Phase 2.
- ▶ Contribute to formative and summative assessment and feedback processes through question writing, quality assurance of assessment, marking, and standard setting.
- ▶ Provide academic support and advice to students.
- ▶ To informally and formally mentor junior colleagues in effective teaching practice.
- ▶ Support and promote quality assurance measures within the University, cooperating with colleagues across disciplines where necessary in the continuous review and development of the curriculum e.g. by evaluating and developing the global and public health curriculum, teaching material and delivery, and assessment.
- ▶ Undertake administrative duties to facilitate the efficient running of the Global and Public Health block in Phase 1 and other relevant teaching.

**SCHOLARSHIP/RESEARCH**

- ▶ Scholarship/research in medical education or other areas of enquiry within Aston Medical School, in collaboration with colleagues.
- ▶ Interdisciplinary links across the University, the NHS, and further afield to further scholarship and knowledge transfer.
- ▶ Supervising student projects.

## **Additional responsibilities**

- ▶ Display and promote Aston values through own actions and behaviour.
- ▶ To manage own teaching, scholarship and administrative activities
- ▶ Contribute to the following, depending on time available:
  - ▶ events such as staff seminars, Open Days,
  - ▶ staff or student selection
- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

## **Aston University**

Aston University is an ambitious institution with the stated aim of being recognized as a research-intensive university of international repute. As a leading university for business and the professions, it maintains strong links with industry, commerce, and the life sciences sector. Aston University's research emphasizes exploitable and impactful world-class research that translates into benefits for the economy and society. Aston Medical School (AMS) is an ambitious, diverse, and urban institution with a strong focus on research-led health education. Aston was awarded Guardian's 2020 'University of the Year' and Times Higher Education's 'Outstanding Entrepreneurial University'. We are ranked 22nd overall in the UK, 2nd for Health Professions Education in Guardian University Guide 2023. AMS is a School within the College of Health and Life Sciences (HLS). HLS hosts 3 Centres of Excellence (Aston Centres: Ageing Health, Membrane Proteins, Ophthalmic Tech) and Institute of Health and supported with funding from Wellcome, UKRI, BBSRC, EPSRC, EU, Medical Charities, and industry. The School of Pharmacy, marking its centenary, holds the sole UK Regius Chair in Pharmacy.

## Person specification

	Essential	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>▶ Good honours first degree in a relevant subject, or MBChB (or equivalent).</li> <li>▶ PG Certificate in Higher Education or equivalent – or willingness to achieve within 2 years of appointment.</li> <li>▶ Fellowship of the HEA – or willingness to achieve within 2 years of appointment.</li> </ul>	Application form and interview
<b>Experience</b>	<ul style="list-style-type: none"> <li>▶ Accomplished teaching in global and public health to undergraduate students at University level using interactive methods for large and small groups and incorporating e-learning.</li> <li>▶ Experience of teaching and assessing within a degree programme to high standards and with demonstrable impact on students learning</li> <li>▶ Experience of using VLE's as a learning tool e.g. Blackboard</li> <li>▶ Designing and delivering lectures and tutorials effectively.</li> <li>▶ Evidence of scholarship/research in a</li> </ul>	Application form and interview

	Essential	Method of assessment
	relevant area with published outputs.	
<b>Aptitude and skills</b>	<ul style="list-style-type: none"> <li>▶ Ability to take the initiative, work flexibly to meet deadlines within tight time schedules, and solve problems collaboratively with others.</li> <li>▶ Ability to develop and maintain a scholarly approach to education that influences one's own teaching and leads to scholarly outputs.</li> <li>▶ Ability to develop own teaching materials and contribute to course and programme development.</li> <li>▶ Skills and commitment to build contacts to support teaching and scholarship and to create and foster an effective learning environment.</li> <li>▶ Ability to quality assure own work.</li> <li>▶ Excellent oral and written communication skills, including an ability to communicate complex analytical concepts, data and analysis to students and professionals from other disciplines.</li> </ul>	Application form and interview

	Essential	Method of assessment
	<ul style="list-style-type: none"> <li>▶ Commitment to the University's Equal Opportunities Policy at all times.</li> <li>▶ Ability to harness IT as a teaching and research tool.</li> </ul>	
<b>Training and Development</b>	<ul style="list-style-type: none"> <li>▶ Commitment to continuous professional development with ability to demonstrate ambition, self-motivation, and an upward trajectory of professional development.</li> <li>▶ A willingness to undertake peer review of teaching, respond constructively to feedback, undertake further training as appropriate and adopt new procedures as required.</li> <li>▶ A willingness to undertake a Postgraduate Certificate in Teaching and Learning in Higher Education, or equivalent qualification including Fellowship of the Higher Education Academy, if not already obtained. A willingness to pursue training and experience to apply for Senior Fellowship of the Higher Education Academy, if not already obtained.</li> </ul>	Application form and interview

	Desirable	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>▶ PhD/MD in statistics, medical statistics, epidemiology, medical sociology, sociology of health, public health, global health, or other relevant health-related discipline.</li> <li>▶ Membership of a relevant professional body.</li> <li>▶ A Postgraduate Certificate in Professional Practice (PGCPP), or equivalent qualification.</li> <li>▶ Fellowship of the Higher Education Academy (FHEA)</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>▶ Understanding and experience of module organisation and curriculum development in higher education.</li> <li>▶ Experience of teaching medical students.</li> <li>▶ Knowledge and experience of quantitative methods of analysis.</li> <li>▶ Experience of a range of teaching methods including technology enhanced learning tools and platforms.</li> </ul>	Application form and interview



## University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.

Values + Behaviours

  
**Innovation**  
We strive for excellence within ourselves and others, providing solutions to new and existing challenges.

  
**Collaboration**  
We work best when we are collaborative, working together to contribute to the Aston community.

  
**Ambition**  
We strive together for improvement and innovation looking ahead to see the bigger picture.

  
**Inclusion**  
We treat everyone in our community equally and how they would like to be treated.

  
**Integrity**  
We are open, honest and fair. We take ownership of the way we work and how we treat each other.

## How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via [recruitment@aston.ac.uk](mailto:recruitment@aston.ac.uk).

## Contact information

### Enquiries about the vacancy:

Name: Dr Claire Stocker

Job Title: Phase 1 Lead MBChB

Email: [c.stocker@aston.ac.uk](mailto:c.stocker@aston.ac.uk)

### Enquiries about the application process, shortlisting or interviews:

Recruitment Team via [recruitment@aston.ac.uk](mailto:recruitment@aston.ac.uk) or 0121 204 4500.



## Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

**Salary scales:** <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

**Benefits:** [Benefits and Rewards | Aston University](#)

**Working in Birmingham:** <https://www2.aston.ac.uk/birmingham>

**Employment of Ex-Offenders:** Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

**Eligibility to work in the UK:** You should ensure that you meet the eligibility requirements, including meeting the [English language standards](#). If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful. Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/tier-2-general>

With the end of free movement for EU/EEA/Swiss nationals from 1 January 2021, the UK's new immigration system applies to all non-UK/Irish nationals who require a visa.

Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

You can find further information about each of these visa routes on our candidate immigration page.

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see below for further details.

### **Academic Technology Approval Scheme (ATAS):**

If you will conduct research in your role and you apply for a Skilled Worker or Temporary Worker GAE visa, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application.

This process can take at least 6 weeks to process, and Aston will consider this when confirming your expected start date. Processing times will increase between April and September and can longer to complete.

There is no fast-track option available. ATAS certificates will be processed in order of receipt.

You can find more information about ATAS on our candidate immigration page.

### **Before you start and Right to Work**

#### 90-day entry vignette

If you have applied for your visa outside of the UK, you will receive a vignette in your passport which is usually valid for 90 days. Please make sure to travel to the UK within the 'valid from' and 'valid to' dates on this visa. If you entered the UK before or after these dates, you would not 'activate' the visa and you would need to leave and re-enter the country.

You will also receive a decision letter confirming details about your immigration permission and where to collect your Biometric Residence Permit.

#### Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents in and around Birmingham that can help you find suitable accommodation. The Midland Landlord Accreditation Scheme provides a list of professional agencies and landlords who have applied with them for accreditation. Whilst accreditation is not a guarantee of quality, it provides some reassurance about the

standard of the service they provide.

You can also use property search websites such as Rightmove or Zoopla.

## **Equal Opportunities**

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

## **Data Protection**

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies. Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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